



ENVIRONMENTAL MANAGEMENT SYSTEM (EMS)

1. Purpose

The Royal Perth Yacht Club (RPYC) is committed to protecting the environment, preventing pollution, and continually improving its environmental performance. This Environmental Management System (EMS) provides the framework for identifying, managing, monitoring, and reducing the environmental impacts of Club activities across all sites and operations.

2. Scope

This EMS applies to all RPYC operations, including:

- Crawley Clubhouse and Marina
- Fremantle Annexe
- Hardstand and maintenance areas
- Fuel facilities
- Marina and boating operations
- Events and regattas
- Contractors, tenants, staff, members, and visitors while undertaking activities on Club premises

3. Environmental Policy

RPYC is committed to:

- Complying with all applicable environmental legislation and regulatory requirements.
- Preventing pollution of the Swan River, Challenger Harbour, and surrounding environments.
- Conserving energy, water, and natural resources.
- Minimising waste generation and maximising recycling opportunities.
- Protecting marine ecosystems and biodiversity.
- Educating staff, members, contractors, and visitors on environmentally responsible practices.
- Continually improving environmental performance through monitoring and review.



4. Environmental Aspects and Impacts

RPYC identifies and manages environmental aspects associated with its operations, including:

Activity	Environmental Aspect	Potential Impact
Fuel dispensing	Fuel spills	Water contamination
Vessel maintenance	Paints, solvents, debris	Pollution of waterways
Waste disposal	General and hazardous waste	Land and water pollution
Electricity use	Energy consumption	Greenhouse gas emissions
Water use	Consumption and runoff	Resource depletion
Events and functions	Waste generation	Increased landfill
Marina operations	Vessel discharges	Marine ecosystem impacts

Environmental aspects are reviewed annually or following significant operational changes.

5. Legal and Other Requirements

RPYC shall maintain compliance with relevant legislation and standards, including but not limited to:

- Environmental Protection Act 1986 (WA)
- Environmental Protection (Unauthorised Discharges) Regulations 2004
- Work Health and Safety Act 2020 (WA)
- Dangerous Goods Safety legislation
- Department of Biodiversity, Conservation and Attractions (DBCA) lease conditions
- Local government and Department of Transport requirements

6. Environmental Objectives and Targets

RPYC will establish measurable objectives and targets, including:

- Reduce electricity consumption where practicable.
- Improve recycling rates across Club facilities.
- Reduce potable water consumption.
- Prevent fuel and chemical spills entering waterways.



- Increase environmental awareness amongst members and staff.
- Reduce single-use plastics where practical.

Objectives shall be reviewed annually by management.

7. Roles and Responsibilities

General Manager

- Overall accountability for EMS implementation and compliance.

Marina & Membership Manager

- EMS Coordinator.
- Maintain EMS documentation and records.
- Monitor environmental performance.
- Coordinate audits and reviews.

Marina Supervisors

- Implement environmental controls in marina and boating operations.
- Ensure spill response equipment is maintained.

Staff

- Follow EMS procedures and report environmental incidents.
- Participate in training and continuous improvement initiatives.

Contractors and Tenants

- Comply with RPYC environmental requirements and provide required documentation.

Members and Visitors

- Conduct activities in an environmentally responsible manner and comply with Club By-Laws and policies.

8. Operational Controls

RPYC shall implement controls including:

Fuel Management

- Fuel facilities maintained and inspected regularly.
- Spill kits available and maintained.



- Fuel spills reported immediately.

Waste Management

- Provision of general waste and recycling facilities.
- Hazardous waste disposed of by licensed contractors.
 - No disposal of pollutants into waterways.

Vessel Maintenance

- Wet sanding only where permitted.
- No discharge of paint, oils, chemicals, or contaminants into the water.
- Contractors to comply with Club environmental requirements.

Stormwater Protection

- Prevent debris and pollutants entering drains or waterways.
- Prompt clean-up of spills and contaminants.

9. Emergency Preparedness and Response

RPYC shall maintain procedures for responding to:

- Fuel and chemical spills
- Environmental incidents
- Severe weather events
- Fire or hazardous material releases

Environmental incidents must be reported immediately to management and recorded in the incident register.

10. Training and Awareness

RPYC will provide environmental awareness training appropriate to roles, including:

- EMS induction for relevant staff
- Spill response procedures
- Waste segregation and recycling
- Environmental responsibilities under Club policies

Training records shall be maintained.



11. Communication

Environmental information shall be communicated through:

- Staff meetings
- Member notices and newsletters
- Contractor inductions
- Signage throughout Club facilities

Environmental complaints or concerns shall be investigated promptly.

12. Monitoring and Measurement

RPYC will monitor:

- Electricity consumption
- Water usage
- Waste and recycling volumes
- Environmental incidents and spills
- Compliance with environmental obligations

Results shall be reviewed periodically to identify improvement opportunities.

13. Non-Conformance and Corrective Action

Environmental incidents, breaches, or non-conformances shall:

1. Be reported immediately.
2. Be investigated to determine root causes.
3. Have corrective actions implemented.
4. Be reviewed to prevent recurrence.

Records shall be retained.

14. Internal Audits

The EMS shall be audited periodically to verify:

- Compliance with environmental procedures.
- Achievement of objectives and targets.
- Opportunities for improvement.

Audit findings shall be documented and corrective actions tracked.



15. Management Review

Senior management shall review the EMS at least annually to assess:

- Environmental performance
- Compliance status
- Audit outcomes
- Incident trends
- Objectives and targets
- Resource requirements

The EMS shall be updated as necessary to ensure ongoing effectiveness and continual improvement.

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